



MEETING PLAN

STANDARD

HALF DAY **MYR 85.00+**
per person per day

FULL DAY **MYR 100.00+**
per person per day

- Tea breaks with a selection of 3 snacks, coffee and tea.

DELUXE

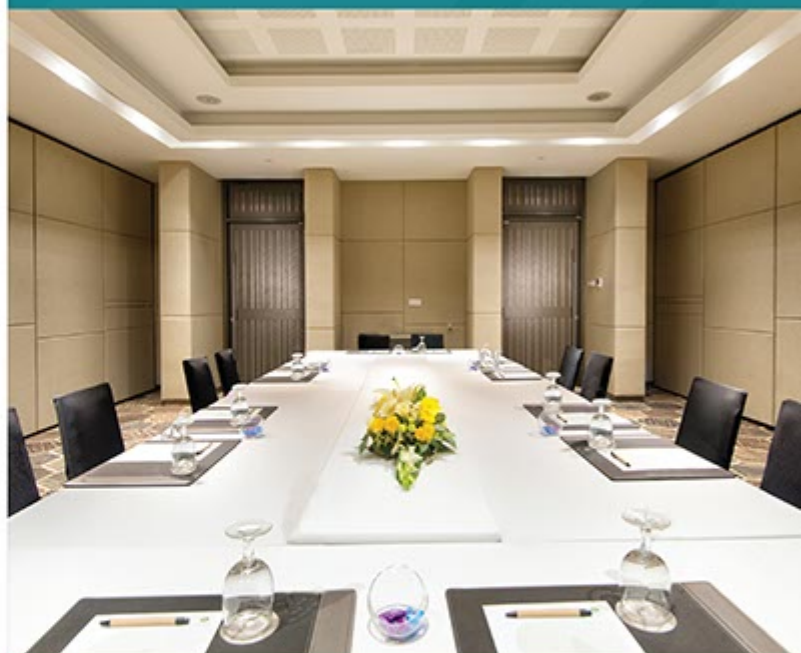
HALF DAY **MYR 110.00+**
per person per day

FULL DAY **MYR 125.00+**
per person per day

- Tea breaks with a selection of 4 snacks, coffee and tea.
- Complimentary five (5) passes to the fitness centre (gym, swimming pool & shower).

INCLUDES:

- Welcome coffee, tea and cookies.
- Usage of one (1) function room based on confirmed number of participants.
- One (1) registration table.
- Writing materials, drinking water, flipchart with markers and sweets.
- Wi-Fi Internet access throughout the hotel.
- Lunch at Sukkan Coffee House.
- Standard PA system.
- Rostrum and one (1) unit of wired microphone.
- LCD projector with screen.
- One (1) wired internet connection for a single user.
- DVD or CD player upon request (subject to availability).



8 Meeting rooms



Flexible function space



A grand ballroom
with mezzanine floor

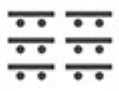

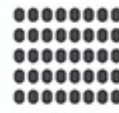
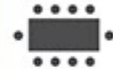



State-of-the-art
audiovisual equipment

Terms & conditions apply:

- Applicable for booking with a minimum of 15 persons.
- Half day package includes one (1) tea break with one (1) lunch.
- Full day package includes two (2) tea breaks with one (1) lunch.
- All prices are subject to 10% surcharge on public holidays.
- All rates are in Ringgit Malaysia (MYR) and are subject to 6% Service Tax.
- All rates quoted are subject to change without prior notice.
- Rates quoted are valid until 30 April 2020.

CAPACITY CHART

VENUE	DIMENSION (usable space)		CEILING HEIGHT	CAPACITY (PERSON)				
	METER	SQM		METER	CLASSROOM	BANQUET	THEATRE	BOARDROOM
								
Grand Ballroom (Level 7)	24.69 x 25.91	639.7	7.5	315	460	900	60	63
Grand Ballroom Mezzanine Floor (Level 8)	Centre	5.18 x 23.78	224.4	3.3	NIL	200	NIL	NIL
	Left (near staircase)	17.37 x 8.23						
	Right	16.46 x 3.65						
Olive 1	6.25 x 7.10	44.4	2.95	27	40	40	15	15
Olive 2	6.25 x 5.64	35.3	2.95	18	20	30	15	15
Olive 3	5.79 x 7.01	40.6	2.95	24	40	40	14	18
Olive 4	7.46 x 6.60	49.2	2.95	27	40	50	16	18
Olive 5	7.46 x 7.16	53.4	2.95	27	40	50	16	18
Olive 6	7.46 x 7.16	53.4	2.95	27	40	50	16	18
Olive 7	7.46 x 7.16	53.4	2.95	27	40	50	16	18
Olive 8	7.46 x 7.22	53.9	2.95	27	40	50	16	18
Olive 4 - 8 (Combined)	7.46 x 35.3	263.3	2.95	150	170	300	100	102
The Olive	12.19 x 21.95	267.6	2.95	100	200	200	28	30



For bookings and enquiries, kindly contact Sales & Marketing at +604 637 7777
or email salesandmarketing@olivetreehotel.com.my



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OLIVE TREE
HOTEL